



D*of***E**

THE DUKE
OF EDINBURGH'S
AWARD

SOUTH BROMSGROVE
HIGH



Silver eDofE log on

What is eDofE?

- Your progress towards your DofE is recorded online.
- **Download the App to use on your phone or tablet.**
- You should log in from time to time to keep your eDofE updated.
- Set up your eDofE with details of your activities in each of the sections. **What you type in today goes on your certificate – no typos please!**
- Upload evidence to prove what you have done.
- Upload photos of Assessor report cards.

VIEW TIMESCALES

Volunteering
Not started 


				
Not Started	Programme in draft	Programme Submitted	Programme Approved	Section Submitted

Physical
Not started 

				
Not Started	Programme in draft	Programme Submitted	Programme Approved	Section Submitted

Skills
Not started 

Notifications 

-  **My Bronze DofE**
- Offers near me
- DofE Card
- Change Password

Choosing activities

- Guidance about what can be done for Volunteering, Skill and Physical is available on the school DofE website.
- Please check with Miss Street or Mrs Kershaw if you are unsure.
- Assessors cannot be a family member.
- You cannot be paid for anything you want to use for your Award.
- Activities should almost always be done outside profit-making businesses.

Assessor reports can be completed online

- Please encourage your assessor to complete their report online because this saves time.
- Direct them to www.dofe.org/assessor and give them your **eDofE ID number** (7 digits).
- They **must** include...
- What you have **learned** and how you have **improved** (Physical and Skill sections)
- The **impact** you have made on other people / environment etc. (Volunteering)



ASSESSOR'S REPORT
VOLUNTEERING

Participant: _____
eDofE ID No: _____
Level: Bronze

Description of activity: _____

Date started: ___/___/___ Completed: ___/___/___ (___ months)

Goals set by participant: _____

Assessor's comments:

Please write as much as possible, using clear, simple, relevant, and positive language. What you write will celebrate the achievement of the young person and form part of their permanent record of their DofE programme. Please note: the information you have provided in this report will be stored and stored by the DofE as part of its record of the participant's achievement. The DofE will not share your personal data with third parties.

What progress did they make towards their goals?

What did they achieve, what skills did they learn?

How frequently did they take part in this activity?

Any other comments?

Signature: _____ Date: ___/___/___

Assessor's first name: _____ Last name: _____

Assessor's position/qualification: _____

Assessor's phone number: _____

Assessor's email: _____

Participants should scan or photograph this page and upload to eDofE as evidence.

You must fill in the top section before handing to your assessor

Assessor completes these sections

Logging in

- You have received an email with your username and password information. It also contains your eDofE number, which you will need to give to your assessor when you have finished each section.
- Your Welcome Pack will arrive in the post. Keep it safe. Some assessors prefer to write a comment on the report card instead of using the website.
- You can reset your password and eDofE will email you a link to click on.

Checking basic information

- Any box with a red star* must be filled in.
- Enter your contact details (address, postcode, **school email address**).

Select timescales

- If your timescales seem a bit long, i.e. 12 months, then this is because you are currently a Direct Silver Entrant because your Bronze has not been completed and verified by DofE.
- This is because **you** uploaded your Assessor Reports after July.
- Set up your sections now and your timescales will drop back down to normal (6 – 6 – 3) when your Bronze has been completed and verified.

Select timescales

Select a timescale option (in months)



Volunteering

Physical

Skills

3

3

6

3

6

3

6

3

3

Start dates

- Your start dates are likely to be around **1 October**.
- You can backdate start dates to **1 September** if **you were already doing that activity** before signing up for DofE.
- Eisteddfod is 3 months, starting **13 September**

Volunteering

- Click **Volunteering**.
- Fill in your start date (usually 1st October or thereabouts, but can backdate it to 1st September).
- Fill in all the details marked with a red *.
- Your goal should be something like **“To improve my confidence helping others.”**
- Select a **Preferred Leader** at the bottom.
- Click on **Submit details for approval**.



Volunteering – Dos and Don'ts

Good ideas

- Litter picking at a local lake, canal or river
- Bromsgrove Junior ParkRun
- Helping elderly or needy people e.g. gardening, dog walking (not family member)
- Dog walking at local animal shelter
- Working at a charity shop
- Sports coaching
- Helping out at church groups

Not allowed

- Babysitting
- Helping / gardening / dog walking for family e.g. grandparents
- Volunteering at stable
- Walking a dog for someone who isn't old/disabled
- Helping at a profit making business e.g. clothes shops, restaurants
- Working in a café e.g. at a local garden centre
- Volunteering at a farm

Physical

- Click on **Physical**.
- Fill in your start date (usually 1st October or thereabouts, but can backdate it to 1st September).
- Fill in all the details marked with a red *.
- Your goal should be something like **“To improve my fitness and skills.”**
- Select a **Preferred Leader** at the bottom.
- Click on **Submit details for approval**.



Skill

- Click on **Skill**.
- Fill in your start date (usually 1st October or thereabouts, but can backdate it to 1st September).
- Fill in all the details marked with a red *.
- Your goal should be something like “**To improve my skills in chess.**”
- Select a **Preferred Leader** at the bottom.
- Click on **Submit details for approval**.



Skill – Dos and Don'ts

Good ideas

- Learn to play a musical instrument
- Eisteddfod choir / acting / drama (3 months **starting 13 Sept 2019**)
- Playing chess / role play games
- Learn how to look after animals e.g. grooming, nutrition, overall health
- Collecting stamps etc.
- Photography
- Create and manage your own website
- Learn how to cook

Not allowed

- Any physical sport e.g. playing golf / football
- Working in shops, doctors surgeries, etc.
- Working at a stables and riding horses or taking riding lessons
- Learning how to cook by working in a restaurant/pub

How will I know when I have set it up right?

My sections and progress



Your three 'speedometers' should be halfway up by the time you have finished setting up your eDofE



Queries?

- Queries to Miss Street or Mrs Kershaw
- dofe@southbromsgrove.worcs.sch.uk